

Botany 2015
July 24-30, 2015

MacEwan University Residence
Accommodation Reservation Form

Reserve your accommodation by faxing or emailing this completed form to MacEwan University Residence at:

Fax: 780-497-4659 **E-Mail:** stay@macewan.ca

Arrival Date Departure Date
(MM/DD) (MM/DD)

Guest Name
Last First

Educational Institution you Attend
(You must have student status to reserve accommodations with the Botany 2015 Conference Room Block)

Address

City Province Postal Code

Phone Cell

E-mail
(E-mail address where confirmation can be sent)

Accommodation Request

- #___ Bachelor Suite (1 double bed) **\$79.00/suite/night** # of guests___ (Max 2)
- #___ 2-Bedroom Suite (2 double beds) **\$109.00/suite/night** # of guests___ (Max 4)
- ___ Single Locking Bedroom in a 2-Bedroom Suite **\$54.50/bedroom/night** (Max 1 person)
(MacEwan University Residence will assign a suitemate of the same gender)

Please specify gender: _____

Rates are subject to 5% GST, 4% Provincial Tourism Levy and 3% Municipal Tourism Levy

- Credit card information is required to secure a reservation.
- Cancellations and changes may be made to a reservation up to **48 hours (business days) prior to arrival. After this time, all charges for all nights' accommodation will be applied to the credit card on file. There will be no refunds or adjustments for cancellations, no shows, late arrivals or early departures.**
- Full payment for all nights' accommodation and parking due upon arrival.
- Suites are not equipped with dishes or cooking utensils.

Credit Card Information to Secure Reservation

VISA MasterCard - - - /
Card Number Expiry Date

Cardholder Name Phone Number Cardholder Signature

The personal information requested on this form is collected and protected under the authority of the Alberta Freedom of Information and Protection of Privacy Act. The information is used for the purposes of managing the accommodation arrangements.

MacEwan University Residence Internal Use Only
Confirmation # _____ Entered by _____ Confirmation sent _____